

Missouri Area Assembly Meeting Minutes April 30th and May 1st, 2016

Missouri Area Assembly Meeting Minutes Summary -April 30th and May 1st, 2016

Area 31 Panel: Karen L. –Delegate, Sarah S.- Alt Delegate, Diane S. – Treasurer, Mary L.-Chair, Shelley S.B. -Secretary

Mary L. Area Chair opened the meeting with the serenity prayer at 10:00am

The Twelve Steps, Twelve Traditions, Twelve Concepts and General Warranties were read by Carol, Janet R. and Daryl

Mary reviewed that we still need DRs for 3, 7, 11, 12, 20, 23, 24, 26, 27

Group Records report summary. In attendance:

| | |
|--------------------------------------------|-----------|
| Officers/Coordinators/Alternates/Liaisons: | 19 |
| DR: | 16 |
| <u>GR -Designated voting at Assembly:</u> | <u>64</u> |
| Total Attendees: | 99 |

There are 242 Al-Anon Groups compared to 249 groups in April 2015. There are 18 Alateen Groups compared to 21 groups in April 2015. 63% of the groups have GRs which remains unchanged over the past year and 60% of the districts have DRs compared to 69% in April 2015.

Minutes from Nov Assembly 2015 were read by Secretary Shelley Boll. Linda G. moved to accept minutes as read. Donna E. H. seconded. Minutes accepted

Treasurer Report was read by Diane S. (See full report in Appendix A)

Balance as of April 1st \$14, 008.40

Audrey moved to accept Treasurer report, Fay 2nd . Treasurer report accepted.

Delegates Report was given by Karen L. (See full officer reports Appendix A)

Alternate Delegate's Report was given by Sarah S. (See full officer reports Appendix A)

Guest Trustee Annette T. shared some of her personal story to the Area and facilitated a skit with the Area Alateens and other Al-Anon Member volunteers.

Coordinator reports were given by Newsletter – Betsy Martin, Web Page – Kathy G., Speaker-Sandy M., Public Outreach- Fay W. (See full reports in Appendix B)

Liaison Reports – St. Louis – Chris G. & Kansas City– Sherri E. and. (See Full Report in Appendix B)

Open Discussion on Finances

Chair Mary shared she had a member bring her a concern that we have been spending more than what we take in. She opened the floor to the Area to get their thoughts. (See details on the discussion in full minutes)

Open Discussion on Finances

Chair Mary shared she had a concerned member about the last few years and that we have been spending more than what we take in. She opened the floor to the Area to get their thoughts

- David -Shared point: should we contribute to WSO when we are deficit, Budget. Maybe we should look at putting a Committee together
- Holly shared from her time as treasurer that it can look more like a deficit than it is. Maybe a committee to look at it would be good, but may not be as bad as it seems when factoring in how it comes in and out (accruals)
- Richard – Reserve fund does not have to equal expenditures. When he was treasurer 16k in reserve with spend of 40k was about right. Brought up point that we have not raised some of the fees such as Assembly.
- Laurie – In reference to what we have added to spend with positions; If we vote to add additional positions we need to ensure we account for money it will cost and take that into consideration
- Sarah – Shared concern with all positions and activities such as Serenity Patrol. Not saying we do not need those things; we just need to look at Motions with expenditures and consider our Area finances. When donating money we should start with Group, then District, Area then WSO. Brought up convention and if we are we doing our job to get people there. We have had less attendees for several years, as well broke even or lost money several years. We need to get the people excited to go.

- Donna S. – Would like to see a summary of expenditures – Maybe consider creating a budget. If your expenses continue to go up and revenue down, you have to either bring in more revenue or cut cost.
- Jan- Brought up idea of going more electronic with printing of things like News Letter
- Fay – Question: WSO quit doing the complimentary Forums to help as an idea to cut cost. Brought up News Letter having 155 subscriptions for free. Maybe we should stop doing that.
- Bill shared when considering events we need to know do we need to take care of Assembly to cover all cost. Was concerned we did not have a budget.
- Chair Mary shared that she thinks we should probably put together a Committee to look at expenses and make recommendations. It has been a very slow decline in income so we have time to look at it. And wanted to take time to not rush to make decisions that are not in the Areas best practice.
- Karen C. brought up putting basket around at groups to get another dollar. Made point of those doing Serenity Patrol to possibly volunteer their time versus getting reimbursed.
- Donna E.B.- Shared information from past for reference. In 1997 when she was treasurer they had very little money and they ended up being ok and has not been necessarily a worry, but... we have talked about having a budget for many years and have also talked about things such as Round Robin going electronic to save money for years and have not done it. We are much more electronic today so it might make sense.
- Janet W. – Shared that Serenity Patrol offers to reimburse only if you are not already being reimbursed. CBAT – there was not a budget when she started in her role as Alateen Coordinator. This year we are keeping very accurate records of what we are spending and tracking. We now have a budget for CBAT and thinks the Area should consider having a budget.
- Karen – shared in 1951 you put a dollar in the basket today it is \$9.51
- Mary shared with the Area she would like to put an Ad Hoc Committee of 3 to 4 Members to review the finances to bring their thoughts and suggestions back to the Area. Mary will put charge together. She requested volunteers.

Coordinator Reports by Literature Depot – Dora J., Forum / Literature – Linda L., Group Records – Mary L. , Registrar – Rayma T., Convention – Marilyn M. (See full reports in Appendix B)

District Reports were given by District 8- Lynn C.R , 9- Flo W., 10 -Cathy K., 13 -Sue K., 14 -Janet R. (See full reports in Appendix C)

Alternate Delegate, Sarah facilitated **Training using KBDM on the election process.**

MOTIONS *(Group Representatives vote at Assembly)*

Chair Mary reviewed Motions to be voted on Sunday. Area Members who had questions and or comments on the motion can hold for discussion. *(This is the step of Knowledge Base Decision Making where if Members have questions or Members feel there is more information on the background of the Motion the Area should know, they can bring it to the floor to offer context to the Motion. At this point, we should stay away from opinions. The Chair facilitates the discussion)*

Vote on Motions Sunday *(This is the step of KBDM where we give Members 2 min at the microphone to state points either for or against the Motion before voting. Anywhere in the process the Area Chair may suggest that the Author rewrite for clarification, the author may want to withdraw motion or the Chair may suggest we take it to a Committee to review and gain more information before voting)*

Motions Held – 2, 3, 4, 5, 6

Motion 1, 7 & 8 were not held. Motions were passed in Block
63 Yes
1 No

Motion 1 Background - AMIAS Education and Training Weekend

The Missouri Area has become aware that there is a great need for more AMIAS education and training. The education of the AMIAS working with Alateens will help to have a better understanding of Alateen and Al-Anon policies and procedures. The current practice of holding module training sessions at local Al-Anon and Alateen groups and Districts as requested by these levels of service has shown limited time for discussion of experience, strength and hope of real situations that AMIAS deal with on a regular basis. In addition to these workshops, AMIAS weekend education and training has been done in several other Areas with success. The Missouri Area AMIAS Weekend just held in February was favorably received and one big factor was the appreciation of having the time to share experience, strength, and hope with other AMIAS throughout the Missouri Area. In addition to the local group or district education and

training sessions an annual weekend AMIAS event would be beneficial to all AMIAS, Alateens and Al-Anons of the Missouri Area.

Motion 1:

To approve an annual AMIAS weekend for education and training for the Missouri Area as outlined below:

Al-Anon Member Involved In Alateen Service (AMIAS) Education and Training Weekend

1.Purpose: The Missouri Area will sponsor an annual AMIAS Educational and Training Weekend to bring together the Missouri Area AMIAS and other interested members to learn about procedures and policies concerning Missouri Area Alateen Service.

2.Focus: WSO Modules, workshops, presentations and other events will focus on our Third Legacy when working with Alateens.

3.Location: Location will be determined considering facility type and cost. Off season camp type facility would be preferred to allow anonymity, comfort and affordability of the weekend.

4.Organizer: It will be the responsibility of the AAPP and or Alateen Coordinator to arrange for the location and scheduling of this event. (During the final year of the panel, the AAPP and or Alateen Coordinator will schedule the event for the following year.) All of the Area Alateen Coordinators will work together to prepare and present the workshops.

5.Date: To be determined according to availability, cost, and consensus of Missouri Area AMIAS.

6.Finances: The Missouri Area will pay the deposit to hold the facility. The AMIAS weekend is to be self-supporting in as far as possible. The Missouri Area will offer to reimburse the Alateen Coordinators for their registration and mileage as well as incidental expenses incurred in preparing and or providing hand-outs, etc. for the participants. If a person (one per year) other than the Alateen Coordinators is asked to participate as a presenter or speaker, they will be reimbursed mileage and registration to attend the event per the Missouri Area Procedures.

Motion 1 Passed in Block

Motion 2 Background - Remove AIS Liaisons from the Expense Matrix

When our previous Treasurer created the Expense Matrix, she referred to a service manual for guidance. As a result AIS Liaisons were mistakenly included in the matrix.

When looking at the text in the Procedures Digest which describes AWSC Members the AIS Liaisons are not listed. Their expenses are not paid by the Area.

Because a vote took place to approve the Expense Matrix, a vote is needed to remove the AIS Liaisons.

MOTION not passed at AWSC: Remove AIS Liaisons from the Expense Matrix.

Due to no 2nd the motion "fell to floor"

Background from motion above was used and discussion took place. As a result, the following Motion was brought forth and approved.

Correct expense matrix to reflect current practice of reimbursing District Reps and Liaisons for Area business

MOTION 2:

Add to the expense matrix, our current practice that the Area will pay for District Representatives and AI-Anon Info Service (AIS) Liaisons to attend Area Business Meetings when their District or AIS office do not pay for to them attend.

Motion 2 failed by 2/3 majority vote

(Procedures Committee will be researching more on how it came about and report back recommendations or bring a Motion on this topic)

Motion 3 Background - Change Area requirements for those persons eligible to stand for Officer positions

- In Missouri Area Procedures Digest (last revised October 2014), page 9, item Q, #3 states the qualifications to serve as an Area Officer (Secretary, Treasurer, Chair, Delegate or Alternate Delegate) as the following:
- “In order to draw on experience gained in service anyone who has served three (3) years as District Representative, remained active at the Area level, and regularly attends AI-Anon meetings may stand....”
- The current requirements penalize District Representatives (DR) who take over their position from a member unable to fulfill his/her commitment mid-term. If that DR wishes to stand for an Officer position, he/she would have to remain in office for a partial term to achieve the required three (3) years, or remain in office for another full term. A partial term would then perpetuate the problem for the member taking over mid-term during that Panel. This practice would disrupt the district and damage unity unnecessarily.
- Further, disqualification of a partial term DR could also create a shortage of willing and enthusiastic members to serve at the Area level.

Motion 3:

Add to the existing requirement in the Missouri Area Procedures Digest the following:

“The Area may choose to allow a DR to stand for an Officer position with less than three years in the position of DR if the DR has fulfilled a minimum of 75% of the three year term (2 years & 3 months), and has recently served as an officer (Secretary, Treasurer or Alternate DR) for a full three year term at the district level, to demonstrate his/her ability to fulfill a term and the service experience originally stated.”

Motion 3 Failed by 2/3 Majority vote

Motion 4 Background - Area to help groups with Outreach Pen Project

- Pens purchased from National pen range in pricing. There are always new deals. There is always a set up fee and shipping cost. So when the pen advertised for 59 cent, it may run at the end up to 71 cent each. There is always a min. to order and sometimes the more you order the cheaper they come. The pens are a great way to do public outreach and can be left anywhere.
- Example:
An ad was for 59 cent per pen. Set up was normally 15.99 but they gave me a discount this time so set up was 7.00. Ship was 32.95 so total of 350 pens was \$246.45. If area covered 25 percent of that it would \$61.61 off leaving a group to pay \$184.84

Motion 4:

Area will pay 25 % of a group order of pens for Outreach purpose.

Motion 4 failed by 2/3 Majority vote

Motion 5 Background - Convention 2015 profit

- Per Missouri Area Procedures Digest, page 10, Item U. Reserve Fund, #2; "The Missouri Area will contribute 50% of any excess funds realized from the Convention to WSO when financially feasible as determined by the Assembly and deposit the other 50% in the reserve fund". 11/09
- The 2015 Convention realized a profit - \$588.47. The area would be able to contribute \$294.24 to WSO and \$294.23 in the reserve fund.

Motion 5:

The Area will contribute ½ of profit realized from the 2015 Convention to WSO and deposit the other half in the area reserve fund.

Motion 5 passed with 2/3 majority vote

Motion 6 Background - Alateen Use of Personal Electronic Devices in Area Business Meetings

Recently the World Service Conference (WSC) approved the use of laptop computers for WSC members. As we live in an age of technology, more and more people use electronic devices to

take notes, make reports, etc. Many members in our Area are already using electronic devices for note taking.

Motion 6:

In the Procedures Digest, Page 32, V, 21 Change to read “Use of Personal Electronic Devices is allowed only during Area business meetings for the sole purpose of note taking/reporting.” Personal Electronic devices are not allowed for during other event meetings or other event activities. (Personal Electronic Device is defined as but not limited to cell phones, tablets, cameras, etc.)”

Motion 6 passed with 2/3 majority vote

Motion 7 Background -Day in Service Expenditures

Per the Procedures Digest, Page 7, M, 4 “The Day in Service is to be hosted by a different district or group of districts each year,...”For 2016 there were not districts willing to host the day in service. The Officers discussed and decided that the Area would host the Day in Service with assistance from other Area members. Page 8, M, 8 states “The Missouri Area will reimburse for location rental and incidental expenses for presenters. The host district in charge is responsible for refreshments and decorations.

Motion 7:

The Missouri Area will pay all additional expenses related to the Day in Service, which will include food, decorations and any other expense not listed in the Procedures Digest.

Motion 7 passed in block

Motion 8- Literature at A.A. Convention

Background:

Numerous members have requested that the Missouri Area provide some pamphlets at no cost to the attendees at the 2016 Missouri State A.A. Convention in Jefferson City, MO

Motion 8:

The Missouri Area will contribute \$100.00 towards the purchase of pamphlets to be used for Public Outreach at the 2016 Missouri State A.A. Convention.

Motion 8 Passed in Block

District 26 representatives at Assembly informed the Area that they have filled their vacant DR positions with District Representative Cara Stock and Alternate Jackie Haynes.

Procedures Committee Report was given by Donna E.H. (See full report in Appendix D)

Janet Wiseman led discussion relating to AMIAS background checks /AMIAS training
She sent information via email as well as gave handout.

District Reports were given by: 1 Dawn D., 2 Donna S., 4 Melanie E., 5 Lorraine H. (See full report in Appendix C)

Trustee Resume reviewed and voted on

Karen delivered the remainder of her Delegate Report (See full report in Appendix A)

District Reports were given by District 22-Judy S. (Read by Sarah S.), 25 – Cheri H., 26 – , 28- Karen F.

Coordinator Reports were given by Archivist – Sarah M., Serenity Patrol – Audrey J., AAPP – Geneva D., Alateen Intern – Kendra P.

District Reports given by District 15 – Amy G., 17 – Karen C., 18 – Marilyn F., 19 - David P., 21- Ann H.

Ask It Basket

Question: The Secretary is using a laptop. Does the Secretary have to have a laptop? And Does the Area own/provide the secretary a laptop.

Answer: Provided by Shelley Boll, current Area Secretary: The Area does not supply the Secretary a laptop. You do not have to have a laptop, however it has made this job much easier for me to capture as we go. The Area does supply a digital tape recorder that allows you to capture the meeting and at a later date, listen and type your notes. The Area Secretary can decide what process works best for them.

Open Mich Time

Adjourn with AI-Anon Declaration

Appendix A – Officers Reports

Delegate Report – Karen L.

What better way to begin a Conference with the theme “*Realizing Our Spiritual Potential*” than with a **Task Force on Spirituality in Group Money Discussions**? This TF is still working so, I don’t have a lot to share at this time.

A few ideas I can share included asking us to remember abundance and gratitude in the same sentence. Talk to new members about the “spirit” of the help we receive in Al-Anon and how we can best show our gratitude. Talk to newer members about letting go of feelings of panic, despair, and fear that accompanied most of us in our first meetings, especially in matters concerning money.

One side conversation addressed the issue of some groups changing the male pronouns in The Steps and in other readings to female (He to She, Him to Her, etc.). (1) According to the Trustee sitting in with us the Steps do not belong to Al-Anon Family Groups. They belong to AA. AA is letting Al-Anon use them. (Honest, that was how it was worded.) We cannot change the words in any way unless we get permission from AA. If permission were granted, then we would have to have 100% of the members from 100% of the groups agree to the change. (2) The readings in our literature are personal sharings from members. If we change the wording, we are disrespecting the author. In response to those citing group autonomy, we are referred to Tradition Four in its entirety, “Each group should be autonomous, except in matters affecting another group or Al-Anon or AA as a whole.”

Sharing Area Highlights: In 2016, Sharing Area Highlights was presented in a new format. In prior years each Delegate individually shared his/her Area’s accomplishments and challenges. This year, the chair proposed break-out groups, discussing those accomplishments and challenges so that we could actively share our successes and also address our challenges with one another. We had “so many” minutes to brainstorm on any one topic and then moved on to another - kind of like speed dating, or so I’m told. Topics had been chosen from the Delegates’ sharings and so were appropriate for discussion for all Areas. I had submitted the following Accomplishments and Challenges for Missouri for consideration at Conference:

Accomplished:

- We held our first AMIAS workshop - a weekend of fun and fellowship while learning the duties and responsibilities involved in being an AMIAS.
- We came one step closer to our goal of bridging the gap between Al-Anon and Alateen by

electing our first Alateen Intern in Nov 2015.

- We completely revamped the Alateen Procedures and Duties portion of our Procedures Digest to streamline, simplify, and clarify it.
- We instituted a committee to review the entire Missouri Procedures Digest to streamline, simplify, and clarify it.

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- We completed procedures for and appointed the members of our new Leadership Support Committee.
- We held a job fair at an Assembly where trusted servants could discuss panel, coordinator, and other positions with current position holders, learning about time, travel, and other commitments involved in each position.
- Our officers continue to work together closely for the good of the Area and for AFG as a whole, presenting a united front even when there are differences of opinion.

Challenges:

- We need to do more to encourage Alateens to transition from Alateen to AI-Anon. We need to open a greater line of communication between the 'Teens and the adults. We need to remove the generational barrier between "them" and "us" (both ways).
- We continue to work toward implementing all parts of KBDM.
- We are striving to Increase the number of Districts represented at Area functions. This shortage has occasionally made it necessary for AWSC members to fill more than one role. We have improved some but we have a way to go.

In light of Ric B'c recent retirement, Mary Gregory was introduced as our Interim Executive Director. Mary has 40 years in AFG, 39 year in service, 6 years as Trustee, and has held various chair positions. Members are asked to continue using the established methods of communication with the officers, trustees, and staff during this interim period. It was also announced that two new positions are planned: a Director of Programs, and an E-Platforms Manager.

MOTION #1 - Seating Motion -That the following persons be seated at the 2016 World Service Conference.

With voice, but no vote:

| | | |
|----------------------|-------------------------------------|----------------|
| David Zach Member | Director of Business Services | Non-Al-Anon |
| Lourdes Maria Coello | International Representative—Mexico | Al-Anon Member |

With voice limited to Executive Committee for Real Property Management (ECRPM) business, but no vote:

| | | |
|------------------|--------------------|----------------|
| Carrie Kitterman | Chairperson, ECRPM | Al-Anon Member |
|------------------|--------------------|----------------|

With voice limited to the Alateen Survey presentation, but no vote:

| | | |
|--------------------------|-------------------------------|-------------|
| Pamela Walters Member | Marketing Information Analyst | Non-Al-Anon |
|--------------------------|-------------------------------|-------------|

That the following World Service Office staff members be seated as part of their ongoing training at the 2016 World Service Conference as designated, **with no voice and no vote:**

All days

| | | |
|---------------|---------------------------------------------------------------|----------------|
| Corrine Olson | Associate Director of Member Services—Groups (in training) | Al-Anon Member |
|---------------|---------------------------------------------------------------|----------------|

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Tuesday, April 12, 2016

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| Sergio Zuniga | Group Services Assistant II—Alateen (Spanish) | Al-Anon Member |
|---------------|-----------------------------------------------|----------------|

Wednesday, April 13, 2016

| | | |
|--------------------------|----------------------------------------|----------------|
| Joe Tanory | Archives Coordinator | Al-Anon Member |
| Colette Norman Member | Language Services Coordinator (French) | Non-Al-Anon |

Ken Pearl Controller Non-Al-Anon
Member

Thursday, April 14, 2016

Sharon Barnes Group Services Assistant II Al-Anon Member

Valerie Stump Group Records Coordinator (French) Non-Al-Anon
Member

Alateen Survey: Concerning the challenges of attracting and retaining Alateen members, the following question was posed: Is the current model of Alateen best for the future of both Al-Anon and Alateen? This led to an on-line survey asking the Alateens for input. There were 292 respondents. Fifty-eight were screened out as not being Alateen members, twenty were screened out as being over the age of 21, and forty-four were screened out for not answering Question 3. That left 170 Alateen members under the age of 21 who completed the survey. WSO's goal had been 150, so "good job, 'Teens!" Detailed results will be shared in the June e-News and in the July and August issues of *The Forum*. I am including a re-print of the Survey at the end of this report

(without the spaces to mark responses so it doesn't take up 18 pages). See Addendum 1 after this report.

Results included:

- Average age at meetings: 14.26 years (17 were under 10)
- Average highest age at meetings: 18.74 years
- Average lowest age at meetings: 10.25 years
- 87% attend face-to-face Alateen meetings
- 19% have a personal Alateen sponsor
- 65% support AFG through service
- 58% support AFG through financial contributions
- 78% heard about meetings from a parent
- 10% heard about meetings from a professional (teacher, counselor, clergy, etc.)
- Technology (meetings on-line, etc.) was indicated as the "least important" issue with the current model of Alateen meetings

MOTION #2 - To amend the descriptive text of Concept Eleven on pages 207-214 in the *2014-2017 Al-Anon/Alateen Service Manual (P-24/27)*, Al-Anon's Twelve Concepts of Service section as follows: (Note: See Addendum 2 - Motion #2, after this report)

MOTION #3 – To Approve the 2015 Audited Financial Report

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MOTION #4 – To amend the text on page 95 of the “Financial Matters” section, “Memorial Contributions” in the “Digest of Al-Anon and Alateen Policies” section of the *2014-2017 Al-Anon/Alateen Service Manual (P-24/27)* as follows: (Note: See Addendum 3 - Motion #4, after this report)

MOTION #5 - To approve the 2016 Finance Committee Report.

MOTION #6 – To approve the 2015 Annual Report.

AFA & PSA Presentation: Patrick Q, Associate Director of Communications - Media, gave us a preview of the 2016 Al-Anon Faces Alcoholism as well as the new Public Service Announcement. The new AFA has African American faces on the cover for the first time, hopefully showing that AFG is, indeed, for all people. Last year we ordered 387,425 copies of the AFA. We were reminded to leave contact information or to follow up with those places where we leave copies; waiting rooms, lobbies, etc.

The new PSAs, to be distributed in the fall, are aimed toward parents with children who drink and at children with parents who drink, hoping to encourage young people to attend Alateen. The actors appear to be making “eye contact” with the viewers and there are “minimal background distractions”.

Pat also announced that Al-Anon's PSA was ranked in the top 1% of all PSAs in 2015. This standing was verified by the Neilson Ratings. We are in line for a special award for our outstanding PSAs. So far there have been 185 television play of the PSA in 2016, reaching approximately 80,000 viewers. And it has been "liked" on FaceBook by 1.1 million viewer to date. We were asked to remember to send thank you notes s or make thank you phone calls when we see or hear our PSAs on local TV and radio stations.

"Meet the Board" Event presentation and PowerPoint available at AFG website: 2016

Location: The event is being hosted this year in Fayetteville, Arkansas at the Chancellor Hotel on Saturday, October 22. The year's event will be held in October, not July like the past two years. The main reason for the change: July is the first Board meeting for new Trustees. It is important that they travel to the World Service Office for orientation and introductions to staff. Otherwise, they would not connect with the WSO until October. I have an Invitation to have our own Meet the Board event in 2017, which I'll give to Sarah in case we're interested. The deadline for submitting the request is **September 16, 2016**. We were also asked to submit ideas for a different name for the event since "Meet the Board" doesn't seem to be inspiring too many Areas to request the event in their area. Some of the ideas were "Surf with the Board", "It takes Boards to build a home", "Meet and Greet the Board", "Meet, Greet, and Eat with the Board". I'm sure they'll accept any ideas you may have, too.

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Regional Trustee Plan: Presentation. See addendum 4, entitled Trustee Resume, The Board of Trustees, Al-Anon Family Group Headquarters, Inc. The pages are numbered #6-1, #6-2, and #6-3. I had shared about this in the March, 2016 *Round Robin*, and sent out an e-mail on April 21st. Potential candidates' résumés must be postmarked, faxed, or e-mailed to the WSO on or before **August 15, 2016**. The Delegate from a TAL candidate's Area is notified when a résumé is received and the Delegate can send in writing any concerns he/she might have about the candidate to the Nominating Committee prior to the October meeting.

Delegates also participated in confirmation of several Trustee, Officer, and Committee members as follows:

Regional Trustees:

| | | |
|---------------|------------------|------------------------|
| Joan Sullivan | US Northeast | Second three-year term |
| Bruce Fetter | US Southeast | First three-year term |
| Debbie Grace | US North Central | Second three-year term |

Trustees at Large:

| | | |
|---------------------------|------------|------------------------|
| Elizabeth (Jennie) McCann | Maine | Second three-year term |
| Judy Kirby | Nevada | Second three-year term |
| Rosie Morin | Texas East | First three-year term |

Board Officers:

| | |
|---------------------------|------------------|
| Debbie Grace | Chairperson |
| Joan Sullivan | Vice Chairperson |
| Elizabeth (Jennie) McCann | Treasurer |

Executive Committee for Real Property Management (ECRPM):

| | |
|--------------|-----------------|
| Thomas Blake | Three-year term |
|--------------|-----------------|

Executive Committee:

| | |
|----------------|-----------------|
| Bev Anderson | Chairperson |
| Paula Burleson | Member at large |
| Connie Hurst | Member at Large |

Executive Committee for Real Property Management (ECRPM) Chairperson:

Jeffery Keeny

Chairperson

The Just for Today bookmark: Some input concerning the possible (the *possible*, not the *proposed*) change of the content on the *Just for Today* bookmark, specifically the Prayer for Today on the back. (In case you didn't see the May issue of *The Missouri Round Robin*: I received input from 85 districts, groups, and individuals indicating that 81.5% favor leaving the card and the

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prayer as is, 8.6% say to omit the prayer, and 9.9% want more information. I asked Kathy G. to post the replies to our website. I tried to omit all references that might identify individuals, to maintain anonymity.) I forwarded this information to Tom Coffey, Associate Director of Communications—Literature. This is Tom's reply:

Based on some of the comments included in your report, I do want to clarify that the Conference discussion will only pertain to the "Prayer for Today." It was never part of the Literature Committee's recommendation to remove the words "God" or "prayer" from our literature, or to remove all quotations that come from source material that could be considered religious in nature. Our literature includes quotations from a wide variety of sources. The Preface of *Courage to Change* (B-16) states, "As in *One Day at a Time in Al-Anon*, the meditations are reinforced by appropriate quotations. The use of these quotes implies no endorsement of the person or the volumes quoted. They have been selected for what was said, not who said it." Under this reasoning, the quotes from the Bible have no more specific significance than quotes from Marcus Aurelius, George Bernard Shaw, Epictetus, Friedrich Nietzsche, or Pearl Bailey—all of whom are also quoted in these two daily readers. In the context in which they are used, none of the quotes, including those from the Bible, discuss "specific religious tenets," as described in the "Three Obstacles to Success in Al-Anon," under "Discussions of Religion." The Literature Committee's main concern with the "Prayer for Today" is that it contains some wording that the Committee felt was a specific religious tenet.

Also, the Conference is not discussing any changes to the Suggested Closing. As mentioned in the Annual Report, the Literature Committee's recommendation regarding the Closing was forwarded to the Group Services Department for review. Depending on that Department's review, it may be submitted to the Policy Committee for discussion. However, at this point it has not been sent to the Policy Committee, and might not ever be submitted.

While at Conference, I passed along the Area's interest in the fact that this was being undertaken due to concern shown by "two members in two Areas". Tom replied that "Our first daily reader, *One Day At A Time in Al-Anon* (B-6), was written because of **one** person's concern". This is truly Al-Anon. Concept Five states, "The rights of appeal and petition protect minorities and insure that they are heard." This is when we can listen to the voice of the minority and perhaps act on it.

My observations during discussion at Conference included quite a few Delegates who had *not* discussed this with their Areas, waiting for more information to be shared at WSC, some who were in favor of the change, some who were against the change, and others who were unsure. The topic was referred back to WSO and more should come to light at the next Conference.

During my time at the microphone I shared these three thoughts: first, Missouri's overwhelming response to *not* change the bookmark or the prayer; second, I asked if we could *legally* change the words of an existing, published literary work, due to copyrights, etc. (such as the suggestion to

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change "O, Divine Master" to "God" or some other words); and, third, if the objections are to the second paragraph of the prayer, could we consider just omitting that paragraph rather than editing the prayer.

On another note concerning literature, Tom shared that we now have 1,179 sharings on intimacy and 190 parent/grandparent sharings for proposed new readers. We need many more - at least three times that many for the parent/grandparent literature. Please pass along the request for more sharings on both topics.

Task Force: Meeting Types workshop and handout (all presentations, handouts, PowerPoints, etc. are available on the AFG website): This workshop is designed to help groups

identify possibilities for their group. It can be used for new groups just getting established, or established groups who are struggling or just want to revitalize themselves. There are no definitive answers, but the purpose is to stimulate ideas to help groups identify the type of meeting they want to be.

TEAM Event presentation, with PowerPoint and Q&A Game - Does everyone know what the acronym TEAM means? Together Empowering Al-Anon Members. Anyone interested, ask me and/or go to AFG website, Members, Service Structure, Area Resources.

Task Force: Communication and Strengthening the Links of Service skit and handout. An exercise to encourage trusted servants to use spiritual principles as guideposts in communicating, while empowering the membership to use the links of service and make their needs known. I do have copies of two new pamphlets on this subject: *Links of Service* (S-28) and *Joy of Service* (S-57). If Dora doesn't have them now, she should have them soon.

Forum Presentation - Power Point Available - Please note that *The Forum* is "revenue neutral" - the subscription cost is what it takes to edit, format, produce, and mail. Also, please note that subscriptions to *The Forum* have increased by 45% since the free group copies were discontinued.

One interesting fact on the PowerPoint was that snippets from *The Forum* have been shared on the AFG Face Book page, resulting in views by 2.5 million people in 90 countries.

Chosen Agenda Item: This actually contained several different questions. (Paraphrased here to streamline a bit.) Our "assignment" was to: **Explain the importance of this CAI and how it could shape Al-Anon as a whole:**

According to the latest Al-Anon Annual Survey results, 80% of our membership is over the age of 50. The percentage of Al-Anon members rapidly declines according to their age group to less than 1% as it gets closer to the age of 24 or younger. The average age of our Al-Anon members has risen from 56 in 2009 to 60 in 2015. As the average age continues to increase, we may jeopardize our long term sustainability or solidify a perception as a fellowship for older individuals. How can

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we attract and retain more members under the age of 50?

How can we adapt and evolve Al-Anon Family Groups to attract and retain younger members (under 40), and unify AFG as a whole (no separation between Al-Anon and Alateen) regardless

of member demographics, such as age, gender, sexual orientation, income, religion, or absence thereof?

How can Al-Anon attract younger, more diverse members beyond the current Al-Anon member being a 62-year-old heterosexual white woman; to maintain and increase Al-Anon's current membership?

Without 20 to 40-year-old diverse membership will Al-Anon/Alateen still be here for the next 65 years?

Do we need to review our literature to reflect our stand of being non-religious, non-political, and having no ties to any outside organization?

Are the number of Al-Anon groups worldwide growing or shrinking. and once we determine the answer, how can we best respond to address the trend?

Data available on numbers of AFG meetings around the world has not been collected and analyzed to provide insight into trends – to answer questions such as, are AFG and Alateen meeting numbers growing or shrinking, or the trends in particular regions, states, provinces, countries, etc. In [Area] our meeting numbers are half of what they were in the 1990s. What are other Area experiences? If we had this data, how could it help us make better decisions about public outreach, communication with the membership, financial support, etc.?

While striving for these goals we must remember that it is also very important to stay true to our traditions and concepts as they have worked for 65 years.

Concerning the 2016 Deficit Budget: In response to the concern shown by many members that WSO has proposed a deficit budget for the year 2016, here is an e-mail all Delegates received from Jennie M., Treasurer, after Conference:

We all have concern about the projected budget deficit for 2016. I would like to offer some encouraging words and some tactics or strategies that might help to close this deficit and even have us end the year in a surplus. I am very optimistic about our abundance! We have so many members, groups and districts that are able to each help in a small way with potentially huge results.

Literature sales: *What if only 1 member at half the meetings bought a hardcover book this year who weren't intending on buying a book and 'paid it forward' – gave it away to a newcomer, Al-*

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Anon friend or library? We could increase literature sales by \$90,000. What if three people in each meeting bought a book? What if every member bought an 'extra' book this year?

Appeal to members: *What if each member placed \$15 in the appeal envelope this year? I can't even begin to tell you what opportunities that would present! Are you able to make that kind of contribution? Is it possible that other members, with encouragement and an understanding of the purpose would be able to do the same? What if many members could contribute even more?*

Individual members: *What if every member clicked on the 'Contribute Now' button and made a contribution? What if some gave \$1, some gave \$5, some gave \$15 and some were able to give even more? The possibilities are almost incredible. \$200,000? (that might be only \$1-\$2 per member) \$1,000,000? (that might be \$5-\$10 per member) \$3,000,000? (that might represent \$15-\$20 per member) Think of the possibilities!*

Groups: *What if even 25% of the groups gave an extra \$20 this year? We would realize \$76,000. What if they were able to give more? What if all groups were able to give a little more this year than last?*

Districts: *What if even half our districts contribute to WSO? Any amount would be an expression of gratitude, abundance and responsibility.*

We are blessed with so many grateful members. That is our abundance. If each of us does a little, we can accomplish a lot. While it is wonderful to receive contributions of many thousands of dollars from districts, Areas and members, we cannot depend on those generous service

arms and individuals alone. We each have multiple opportunities to express our gratitude for what Al-Anon has given us.

Please don't be discouraged. If we relay the message that we each can and do make a difference, we can not only close the deficit but fund the Reserve as well as some exciting new initiatives at the World Service Office to further support our members and ensure Al-Anon's presence far into the future.

My favorite, of course, came from Missouri and was shared in the Spring 2016 issue of *Area Highlights*: There are over 15,000 registered Al-Anon and Alateen groups. If each group has only five members, and, if each of those five members contributes an extra two pennies per week, that

would total over \$78,000.00 that could be sent to WSO. (Just for the heck of it, I figured out that an extra nickel per week from those same members would total over \$195,000.00.)

My next favorite is the automatic bank authorization form about which I shared in my May, 2016, Round Robin article. The **Contribute Now** button on the website is pretty handy, too. Hopefully these two tools will help make member contributions more convenient.

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One more thing to think about: See Addendum 5, a two-page partial explanation of how we can help WSO operate in the black instead of in the red. The first page is WSO Expenses Per Group, which indicate that each group receives approximately \$268.00 per year in services from WSO. The second page shows that overall, less than 61% of groups are contributing to WSO, and the average contribution per group last year was \$119.52. That's less than 45% of what WSO is spending per group. Let's look at Missouri for a minute: 60.2% of groups are contributing an average of \$138.48 per group. That's about 51.7% of our "expenses". I urge you to take these figures to your groups and ask them to please think about "Realizing Our Spiritual Potential" in these important financial matters.

I can also share that, in response to my question concerning travel costs (suggested by a Missouri member), WSO has been conducting more electronic meetings and conference calls with those in remote locations in an effort to reduce spending.

Task Force: Acceptance of Communities, Cultures, and Beliefs, presentation and skit, with PowerPoint “What is Bias?”: A workshop for a(n) district/Area that includes ways and ideas for group members in welcoming and giving comfort to newcomers from all communities, cultures, and beliefs while keeping the focus on Al-Anon’s primary purpose of helping friends and families of alcoholics.

When I was asked to chair this Task Force, I was scared to death. I mean, really? What do I know about diversity? But with the help of a great team (11 other members) we were quite successful. The presentation was well received and well liked. It generated a lot of discussion when we opened to microphone to sharing on a few of the questions from the presentation. At the Annual Open Board of Trustees’ Meeting, The Board discussed following up with more study of how we do address other communities, cultures and beliefs, and how we can be more accepting of them.

I also participated in a break-out session based on a Chosen Agenda Item (CAI) from the 2015 Conference: Alateen (pages 45-48) : ***“What is the key to unlocking the success of Alateen through all the Areas?”***

Some points of discussion included:

- Growth in the number of groups and the number of members
- Enthusiastic and Committed Alateen Group Sponsors
- Teens who transition into Al-Anon
- An Al-Anon structure that supports Alateen
- Focus on Recovery rather than Babysitting
- Consider having 4 adult sponsors per group, rotating two at a time so there is no burn out
- Alateens being consistent at meetings - the meetings should not be built around sponsors
- Alateen meetings should be self-supporting
- Alateens should be involved financially
- Alateens should be speakers at Al-Anon and, possibly, open AA meetings

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- Some Areas have Sponsor-to-Sponsor meetings at every Assembly
- Alateens may have an open meeting on the group’s anniversary - perhaps with an AA or Al-Anon speaker

- Adults need to remember that Alateens are not the problem - adults need to be more positive, to focus on recovery not on issues.
- The most successful Alateen meetings seem to be those that are associated with both AA and Al-Anon meetings (in the same location at the same time)
- Parents make children go to school, the doctor, dentist, etc. Why not make them go to Alateen meetings, too?
- Use *Alateen Talks* at adult meetings - make the parents aware of the benefits of Alateen
- “Teen on Wheels” participate in Al-Anon meetings, institutional meetings at juvenile centers, and Al-Anon meetings at treatment centers. Also Conventions
- Ask a Trustee to give a presentation on transition from Alateen to Al-Anon
- Contact school counselors - give them copies of AFA and Alateen Talks
- Attend Resource Fairs for professionals involved with teens
- Adult members talk to newcomers and sponsees with children about the benefits of Alateen
- Let Teens set up their own group behavior guidelines
- Send PSA with Alateen focus to schools
- Encourage kids to attend Alateen

Task Force: Technology and Anonymity, presentation with PowerPoint: As new ways of communicating have developed through advances in technology, Al-Anon members have embraced these changes, using them as a tool for their personal recovery and their Al-Anon service life. However, some Al-Anon members are uncertain with respect to our principle of anonymity and how to apply it to these new technologies. The presentation was created to help members understand the facts and dispel some of the myths of anonymity when using social media, e-mail, and other on-line technologies. Useful guidelines to help Al-Anon members understand how they can maintain their personal anonymity while participating in these newer technologies. There is a great PowerPoint available, but it’s 17 pages. If you’re interested, e-mail me and I’ll get it to you.

2018 International Convention: Where and when? What does that mean??

2023 International Convention, Bid Letter and Bid Questionnaire Form - A letter is attached (Addendum 6) from Suzanne M., the 2023 International Convention Coordinator. We are all being encouraged to consider holding the 2023 International Convention in our Areas. There is a 7-page Bid Form available if Missouri should decide it would like to pursue this.

2017 WSC Site Announcement -The dates selected for the 2017 World Service Conference are Monday, April 24 through Friday, April 28, 2017. The Conference will be held at the

Wyndham Virginia Beach Resort Hotel in Virginia Beach, Virginia. In searching for a site to hold the Conference, the availability of adequate meeting space, hotel room costs, meal costs, and dates

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of religious holidays were factors in the selection of the dates and location. Information will be posted to AFG Connects for Delegates, as well as included in the Conference Summary for future reference.

Well, that pretty much wraps up this, my last report on the World Service Conference as your Delegate. Except - I did attend the AI-Anon 65th Anniversary bash. What a joy that was. We had a count down of members' time in AI-Anon. The shortest time was (if I remember correctly) about 9 months. The longest was SIXTY YEARS! Our two speakers had 57 and 44 years respectively, for a total of 101 years. What a gift it was to hear them share.

But I can't close without saying, "Missouri Love Gifts Rock!" I won't go into a detailed list of who sent what, but I will say that they were all thoroughly appreciated by the Delegates. Our *Round Robin* newsletter continues to be a big hit and we have at least one person considering attending our Convention because he picked up one of the flyers (he has a son living in Missouri - so it'll be a two-fer). The Alateen magnets just fly off the display and their personal notes to me mean more than I can say. I love you, young people!

I would, however, like to make a suggestion about mailing the love gifts which may help future Delegates. I know we're asked to use the Delegate's home address as the return address on the package, but it would help if you put the actual sender's name and address, with the group or district information, on a note inside the box. Some of the boxes included that info or I was able figure it out by the District number or group name on the gift, but I still have a couple of folks to thank. If you know of anyone who didn't receive a Thank You card, please give them my most humble thanks for their generosity, love, and support.

I thank all of you for your love and support, too. Love gifts are wonderful, but the gifts of AI-Anon and Alateen just never stop coming!

If I have missed something in this report that someone feels I should have covered, I apologize. It's not easy to condense five days of meetings into a one hour report. Please see the 2016 Conference Summary which I should have for distribution at the August AWSC, or which will soon be available through our Literature Depot, just in case.

With love in service,

Karen L.

Panel 54 Missouri Delegate

End of Report

See Addendums That Follow

ADDENDUM 1 - Alateen Survey

The AlAnon/Alateen membership as a whole has been concerned about whether Alateen is working in its current structure or whether more can be done to strengthen the program. Delegates at the 2015 World Service Conference discussed the following agenda item: *Is the current model of Alateen the best model for the future of both AlAnon and Alateen?*

During the discussion, comments were made that it would be beneficial to have Alateens respond to questions about Alateen. Please take a few minutes and share your ideas in this survey. Information on the results will be included in future issues of *Alateen Talk*, *The Forum*, and *Group eNews*.

1. Are you currently a member of Alateen?

2. How old are you?

3. Please rate the importance of the following, in terms of their impact on the success of the Alateen program:

Very important, Somewhat important, Neutral, Somewhat Unimportant, Very unimportant, Not familiar

Meeting formats

Personal sponsorship

AMIAS* sponsorship (*AlAnon Member Involved in Alateen Service)

AMIAS availability to sponsor meetings

Working the Steps

Transportation

Public outreach

4. Please rate the importance of the following, in terms of their impact on the success of the Alateen program:

Very important, Somewhat important, Neutral, Somewhat Unimportant, Very unimportant, Not familiar

Technology

Location

Parental support

Alateen literature

Alateen events

"Alateen Talk"

Alateen section of the

Members' Web site

5. Are there other factors you believe to be important, which impact the success of the Alateen program?

No

Yes

Specify:

6. What is the age range allowed in your *home group?

*A home group is considered by many AlAnon/ Alateen members to be the group they attend most regularly, and for which they may engage in service and vote on group matters.

From (youngest age):

To (oldest age):

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7. What is the actual age range of those currently attending your home group?

From (youngest age):

To (oldest age):

8. Do you agree with the age range, which is allowed in your home group?

Yes

No

I don't know

9. What age range would you prefer?

From (youngest age):

To (oldest age):

Why do you believe this would be a better age range?

10. What do you like about this age range?

11. Do you have an Alateen member as a personal Sponsor?

Yes

No

I don't know

12. Does this sponsorship help you?

Yes

No

I don't know

If yes, how does it help you?

13. Do you sponsor an Alateen member?

Yes

No

I don't know

14. Does this sponsorship help you?

Yes

No

I don't know

If yes, how does it help you?

15. How do you participate in the *Seventh Tradition? (Select all that apply) *"Tradition Seven: Every group ought to be fully self-supporting, declining outside contributions."

I donate

I participate in service

Other (please specify)

16. How else does your home group support its activities, rent, etc.?

17. Please describe your participation in Alateen face-to-face meetings:

I currently attend/have attended this type of meeting, and I like it

I currently attend/have attended this type of meeting, but I don't really like it

I do not attend this type of meeting, but I would be interested in attending

I do not attend this type of meeting, and I do not think I ever would

18. Please describe your participation in Alateen chat meetings with computer/laptop access:

I currently attend/have attended this type of meeting, and I like it

I currently attend/have attended this type of meeting, but I don't really like it

I do not attend this type of meeting, but I would be interested in attending

I do not attend this type of meeting, and I do not think I ever would

19. Please describe your interest in Alateen chat meetings with smartphone/tablet access, which may be available soon:

I would be interested in participating in this type of meeting

I do not think I would be interested in participating in this type of meeting

20. Are there other types of Alateen-related meetings you currently attend, that you like?

No

Yes (please specify)

21. Are there other types of Alateen meetings you wish were available?

No

Yes (please specify)

22. What is your favorite thing about Alateen?

23. What is your least favorite thing about Alateen?

24. How did you hear about Alateen? (Select all that apply)

Parents

Teacher/counselor/doctor

Another adult

Another teen

WSO Alateen Facebook page

Other (please specify)

25. What is your gender?

26. For approximately how long have you attended Alateen?

Less than one year

1-2 years

3-4 years

5-6 years

7-8 years

9-10 years

More than 10 years

27. Please select the location where you live.

Bermuda

Canada

Puerto Rico

U.S.

28. Please select your state or province of residence.

29. In what city is your meeting?

End of Addendum 1

ADDENDUM 2 - MOTION #2

MOTION #2 - To amend the descriptive text of Concept Eleven on pages 207-214 in the *2014-2017 Al-Anon/Alateen Service Manual (P-24/27)*, Al-Anon's Twelve Concepts of Service section as follows:

(Strikethrough indicates deletion; bold and underlined indicates new text; moved text is only underlined)

Concept Eleven

The World Service Office is composed of selected committees, executives, and staff members.

While the Trustees hold final responsibility for Al-Anon's world service administration, they should always have the assistance of the best possible committees, executives, staff, and consultants. This means careful consideration of these committees, the personal qualifications of their members, the manner of their induction into service, the way in which they relate to each other, and the special rights and duties of our executives, staff, and consultants.

The long-range success of our World Service Office (WSO) will rest not only on the capabilities of the Trustees but also upon the competent leadership and harmonious association of those ~~nonTrustee~~ committee members, service directors, executives, and staff members who actively carry on Al-Anon's world services. Their quality and dedication, or their lack of these characteristics, will make or break our structure of service. Our dependence on them will always be great.

Staff members are in direct contact with Al-Anon worldwide through correspondence and/or travel. Their performance is constantly on view by visitors to the WSO. They perform most of the routine tasks and carry on most of our services. They often develop and implement new plans and policies. Because this group is the visible image of world service, most Al-Anons members

evaluate our service by what they see and feel in them. These ~~servants~~ staff members not only support the world leadership of the Trustees, they share world leadership with them.

With the approval of the Board of Trustees, its Chairperson annually appoints committee Chairpersons. The committee Chairpersons, in consultation with staff liaisons, select the at large or advisory members who are then approved by the Board. The Chairperson of the Board and the Executive Director are ex officio members of each committee. Staff members are represented on each committee. Conference Delegates also serve on a number of these committees.

Selected Committees:

Admissions/Handbook**

Alateen Advisory

Archives Advisory**

~~Canadian Public Outreach~~

Conference **Leadership Team (formerly Conference**)**

Conference Committee on Trustees (CCT)

Finance*

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Forum Editorial Advisory

Group Services**

International Coordination

Literature

Nominating *

Outreach to Professionals Advisory**

Policy *

Public Outreach

· **Regional Committee on Trustees (RCT)**

Regional Service Seminar**

None of these service committees are executive in character. They do not manage or conduct the active affairs of the service departments.

~~The Admissions/Handbook**, Canadian Public Outreach, and Conference Committee on Trustees are subcommittees of the Conference, Public Outreach, and Nominating Committees, respectively.~~

The Admissions/Handbook is a subcommittee of the Conference Committee**. Conference Committee on Trustees and Regional Committee on Trustees are subcommittees of the Nominating Committee.** Advisory committees and subcommittees make recommendations to their parent committees. Other committees make recommendations to the Executive Committee or to the Board of Trustees. From time to time, ad hoc committees and/or task forces may be established to fulfill a specific, limited purpose. Ad hoc committees and task forces report to the entity which appointed them.

Policy Committee: This is perhaps the most important of all the World Service Office (WSO) committees. It can exercise authority over issues or projects that involve AI-Anon policy, public relations, or the Traditions, as these may arise in other WSO committees. It is empowered to consider any issues or projects submitted by an AI-Anon member, or to reconsider a decision already made if any part of the fellowship dissents.

The Policy Committee makes recommendations to the Board of Trustees and also reports minority views. In an emergency, when immediate action is necessary, its decision is binding so far as that particular incident is concerned. But this decision does not necessarily become part of the overall policy, unless approved by the Board of Trustees and the World Service Conference. [See Appendix for A.A.'s General Policy Committee.]

The Policy Committee is composed of a Chairperson, all members of the Board of Trustees, members of the Executive Committee, ~~the Chairpersons of all WSO committees*~~, and the Conference members of the WSO administrative staff. It meets quarterly in advance of the Trustees' meeting.

Finance Committee: The primary function of this Committee is to see that our World Service Office (WSO) operation remains financially sound, always aligning the use of our money with the spiritual principles of our program.

This Committee conservatively estimates each year's income. It develops plans for increasing our

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revenues and keeps a watchful eye on expenditures. It scrutinizes the annual budgets of estimated income and expense submitted by the WSO, and makes revisions when necessary. **The Committee also sets literature pricing in a way that adequately supports the needs of the service structure.**

This Committee may be compelled to risk temporary deficits. However, uncontrolled spending could result in the collapse of vital services. On the other hand, fearful hoarding could result in the severe curtailment of such services. Both should be guarded against with great care.

When appropriate, the Finance Committee recommends that the Board of Trustees set aside sums in ~~our~~ **the** Reserve Fund (Warranty One) with the assurance of the immediate availability of those funds.

This Committee is composed of a Chairperson (Treasurer of the Board of Trustees), the Chairperson of the Board of Trustees, the Chairperson of the Executive Committee, the Executive Director, and a volunteer member of either the Board of Trustees or the Executive Committee. This volunteer member is appointed by the Chairperson of the Board and approved by the Trustees each year at the Annual Meeting. The Director of Business Services is an ex officio member of the Committee.

Nominating Committee: This Committee aids the Trustees in discharging their prime obligation to see that all vacancies within the Board of Trustees or its Executive Committees are filled with those of the greatest possible competence, stability, and industry.

This Committee makes recommendations that will determine, to a large extent, the continuous success of our services.

In making its recommendations for Trustee at Large and Regional Trustee candidates, the Nominating Committee it evaluates and reviews the written input of each member of the Conference Committee on Trustees and the Regional Committee on Trustees as part of its careful deliberation.

The Nominating Committee refuses to accept casual recommendations in its selection of candidates for Trustee at Large, Regional Trustee, and at-large members of the Executive Committees (see also Concept 8).

Conference Committee on Trustees: In 1984, the Conference Committee on Trustees (CCT) was formed. The CCT, a subcommittee of the Board's Nominating Committee, is composed of World

Service Conference Delegates and elects its own Chairperson annually.

The members of the CCT independently review and evaluate resumes submitted for Trustee at Large openings and resumes for at large members of the Executive Committee for Real Property

Management. A compilation of their reviews is provided to the Nominating Committee to assist it in the selection of candidates to be presented to the Board.

Regional Committee on Trustees:

The process for the election of Regional Trustees, accepted by the 2010 WSC, includes the formation of a

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Regional Committee on Trustees (RCT) for each of those regions nominating a Regional Trustee in that year. The RCT is a subcommittee of the Board's Nominating Committee, and is composed of all World Service Delegates from that region plus additional Delegate(s) from outside the region. Each RCT elects its own Chairperson.

The members of each RCT independently review and evaluate resumes submitted by Areas, within that region, for candidates for Regional Trustee. A compilation of their reviews is provided to the Nominating Committee.

International Coordination Committee: In 1978, the International Coordination Committee (ICC) was formed as an avenue of communication to support the international growth **and to perpetuate world-wide unity** of Al-Anon and Alateen.

The ICC, **is** an advisory committee to the Board of Trustees, ~~works to perpetuate worldwide unity~~. The Committee coordinates the International Al-Anon General Services Meeting (IAGSM) and reviews the activities of the World Service Office (WSO) as they relate to those individuals, groups, and service arms outside the areas served by the World Service Conference (WSC) structure. It also considers first-time requests for permission to reprint Conference Approved Literature (CAL) outside the WSC structure.

The ICC provides guidance to groups worldwide as they endeavor to form General Service Office structures within their own countries.

Conference Committee Leadership Team (Conference): The Conference ~~Committee~~ **Leadership Team** has the responsibility to prepare a World Service Conference agenda that facilitates the active voice and effective group conscience of our fellowship.

To foster communication regarding the work of the Conference, Conference **summaries are available to all members** and groups receive a summary of the Conference sessions.

Admissions/Handbook Committee:** The Admissions/Handbook Committee** is a subcommittee of the Conference Committee**. The Committee reviews and recommends requests for seating non-voting participants at the World Service Conference (WSC). It determines if an Area meets the criteria for seating at the WSC and reviews requests for an Area name change. It makes recommendations for changes in the World Service Handbook section of the Al-Anon/Alateen Service Manual

Archives Advisory Committee~~**~~: This Committee is concerned with preserving and organizing historical AI-Anon/Alateen material. It recommends to the Executive Committee current preservation and archival record management techniques to further the ongoing maintenance of those materials. It also acts in an advisory capacity to the World Service Office (WSO) in making the archives available to the staff, volunteers, membership, and researchers.

Forum Editorial Advisory Committee: This Committee selects sharings suitable for publication, and through a process of review and assessment, recommends to the editorial staff articles for inclusion in various sections of the magazine. The Committee critiques previous issues. In reporting to the Executive Committee, it suggests reader surveys, reviews proposed survey text, and considers the results.

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Group Services Committee~~**~~: In 1996, this Committee was created to respond to the needs expressed by our fellowship as a whole. The Delegate Committee members bring the shared experience of their Areas so that the Committee can offer recommendations to the World Service Office (WSO) on how to best serve the membership.

Alateen Advisory Committee: The Alateen Committee was restructured as an advisory committee to the Group Services Committee. This Committee identifies and articulates the needs of teenage members of the fellowship to assure that Alateen interests are considered in Group Services Committee decisions and activities. This Committee is composed of members of both AI-Anon and Alateen.

~~The Literature Committees: These Committees are responsible for all Conference Approved Literature (CAL). They create material to meet new needs or changing conditions. They are also charged with the revision of existing books and pamphlets. Broadly speaking, their mission is to see that every aspect of the AI-Anon program of recovery is presented in comprehensive written material for our members, friends, and the world at large.~~

This Committee is responsible for all Conference Approved Literature (CAL) and its mission is to see that every aspect of the AI-Anon program of recovery is presented in comprehensive written material for our members, friends, and the world at large . The Committee suggests creation of material to

meet new needs or changing conditions and is charged with the revision of existing books and pamphlets.

Our literature is a principal means for facilitating Al-Anon growth, unity, and service. The influence of the many thousand books and pamphlets ~~shipped~~ **distributed** each year is incalculable. **For these reasons Al-Anon's policy is to produce only high-quality literature.**

~~Our policy is to aim at only the best. Cheap looking, cheap selling, and poorly conceived literature is not in Al-Anon's best interest~~

Public Outreach Committee: This Committee is the umbrella under which we try to reach families and friends of alcoholics and professionals who work with them, through a variety of media and communication vehicles.

The Committee assists in the development of educational tools for our members to use with a variety of outside audiences to inform them of what Al-Anon/Alateen is and how it can be an effective resource for families and friends of alcoholics, and attract new members to our fellowship without compromising our Traditions.

~~Canadian Public Outreach Subcommittee: In 1979, the World Service Conference (WSC) established an ad hoc committee under the Board of Trustees to provide a channel through which federal and national Canadian bodies could be reached. It became known as National Public Information Canada (NPIC). In 2002, NPIC became a subcommittee of the Public Outreach Committee, and later its name was changed to Canadian Public Outreach Subcommittee to better reflect its objectives. Its purpose is to assure that Canadian interests are considered in all Public Outreach Committee decisions and activities.~~

Outreach to Professionals Advisory Committee:****** The Cooperating with the Professional Community (CPC)

Committee was restructured as an advisory committee to the Public Outreach Committee. The work of outreach to facilities and institutions was also delegated to this Committee.

This Committee follows Bill W.'s suggestion of being friendly with our friends, the professionals. The broad objective of the Committee is to make Al-Anon/Alateen's purpose better known to professionals at a national level.

The Committee works to improve cooperation between Al-Anon and the professional community, institutions, and organizations at a national level by providing information about who we are, what we are, where we are, and how we can cooperate with them.

Regional Service Seminar Committee^{**}: This Committee shares ideas from region to region and recommends ways to make the Regional Service Seminars more effective.

Executives:

Any active service, to function well, must be managed by a competent Executive. It must always be directed by one person, supported by such staff as needed. This function must be delegated to an individual with ample freedom and authority to do the job without interference, so long as the work is done well.

Good executives possess a special combination of abilities, one of which is the ability to lead by example, thus securing willing cooperation. If that cooperation is lacking, action must be readily taken without favor or partiality. An executive is often the one who takes the initiative in planning. When making new plans and putting them into operation, consultation must be held with those whose experience and wisdom are actually or officially required.

A good executive knows when to ask for specific definitions and directions and when to make decisions. This choice is structurally guaranteed by Concept Three (Right of Decision). If there is an error in judgment or if authority is exceeded, the decision can be reviewed.

Staff Members:

Certain key people at the World Service Office (WSO) must be Al-Anon members.

Some of these key paid personnel have a vote on our Committees and Corporate Boards. It is not a requirement that clerical staff be Al-Anon members. It is important that all be treated fairly. As in the management of any business, the prime consideration is getting the job done well.

~~In our Al-Anon structure of service,~~ **At our World Service Office** we treat our paid workers in all respects as we do our volunteers. Our employees are part of the team. The fact that our employees receive a salary from the WSO should never, consciously or unconsciously, be used as a lever against them. To do so would be neither good spiritual practice nor good business. When we can afford it, every employee should be compensated in relation to those offering similar services and abilities in comparable not-for-profit organizations

No organizational structure can fully guarantee the WSO against the possible damage done by clashing

6

personalities. If, however, ~~they~~ **our paid staff** cannot or will not do their jobs, we can and should let them go.

By our sustained willingness to practice spiritual principles in all our affairs we can realize these ideals.

Committees having permanent status, ~~often~~ **sometimes** referred to as standing committees.

*****This Committee is no longer used in World Service Conference structure however the Committee may be functioning in worldwide General Service Offices or evolving structures that look to the WSC for guidance.**

End of Addendum 2

ADDENDUM 3 - MOTION #4

MOTION #4 – To amend the text on page 95 of the “Financial Matters” section, “Memorial Contributions” in the “Digest of Al-Anon and Alateen Policies” section of the *2014-2017 Al-Anon/Alateen Service Manual* (P-24/27) as follows:

(Strikethrough indicates deletion; bold and underlined indicates new text; moved text is only underlined)

Memorial Contributions:

Any Al-Anon or Alateen member may make contributions to the WSO in memory of anyone who is deceased. (Contact the WSO for details.)

The World Service Office accepts contributions in memory of deceased Al-Anon members from “family” who are not Al-Anon members. The Fellowship recognizes that accepting such contributions can give comfort to families as described in Tradition Five.

The World Service Conference defines family as anyone who has a close relationship of loving care and concern for another. The individual donor defines his or her relationship to the deceased Al-Anon member.

This one-time gift of gratitude is limited to an amount no greater than \$500. Memorial contributions by non-members are not solicited.

Treasurer- Report – Diane S. (See next page)

Missouri Area Al-Anon Quarterly Report

YEAR END, 2016

| Income | 1ST QTR | 2ND QTR | 3RD QTR | 4TH QTR | Total |
|-------------------------------|---------------------|--------------------|-------------------|-------------------|---------------------|
| Alateen | \$ 2,395.00 | \$ - | \$ - | \$ - | \$ 2,395.00 |
| Assembly | \$ - | \$ - | \$ - | \$ - | \$ - |
| AWSC | \$ 102.57 | \$ - | \$ - | \$ - | \$ 102.57 |
| Contributions | \$ 4,756.22 | \$ - | \$ - | \$ - | \$ 4,756.22 |
| Convention | \$ - | \$ - | \$ - | \$ - | \$ - |
| Day in Service | \$ - | \$ - | \$ - | \$ - | \$ - |
| Literature | \$ 3,864.11 | \$ - | \$ - | \$ - | \$ 3,864.11 |
| Miscellaneous | \$ 2,387.50 | \$ - | \$ - | \$ - | \$ 2,387.50 |
| Round Robin | \$ 503.00 | \$ - | \$ - | \$ - | \$ 503.00 |
| Income Total | \$ 14,008.40 | \$ - | \$ - | \$ - | \$ 14,008.40 |
| Disbursements | 1ST QTR | 2ND QTR | 3RD QTR | 4TH QTR | Total |
| Area Group Records | \$ - | \$ 207.45 | \$ - | \$ - | \$ 207.45 |
| Alateen | \$ 2,865.07 | \$ - | \$ - | \$ - | \$ 2,865.07 |
| Archives | \$ - | \$ - | \$ - | \$ - | \$ - |
| Assembly | \$ 400.00 | \$ - | \$ - | \$ - | \$ 400.00 |
| AWSC | \$ 2,148.90 | \$ - | \$ - | \$ - | \$ 2,148.90 |
| Convention | \$ - | \$ - | \$ - | \$ - | \$ - |
| Day in Service | \$ 225.00 | \$ - | \$ - | \$ - | \$ 225.00 |
| Literature | \$ 3,453.36 | \$ - | \$ - | \$ - | \$ 3,453.36 |
| Miscellaneous | \$ 2,409.38 | \$ - | \$ - | \$ - | \$ 2,409.38 |
| Alt. Delegate | \$ - | \$ - | \$ - | \$ - | \$ - |
| Chairperson | \$ - | \$ - | \$ - | \$ - | \$ - |
| Delegate | \$ - | \$ - | \$ - | \$ - | \$ - |
| Secretary | \$ - | \$ 500.28 | \$ - | \$ - | \$ 500.28 |
| Treasurer | \$ 132.16 | \$ 29.01 | \$ - | \$ - | \$ 161.17 |
| Round Robin | \$ 1,187.24 | \$ - | \$ - | \$ - | \$ 1,187.24 |
| SCRDM | \$ 338.69 | \$ - | \$ - | \$ - | \$ 338.69 |
| Public Outreach | \$ - | \$ - | \$ - | \$ - | \$ - |
| The Forum Coord | \$ - | \$ - | \$ - | \$ - | \$ - |
| Web Page | \$ 188.28 | \$ - | \$ - | \$ - | \$ 188.28 |
| WSO | \$ - | \$ - | \$ - | \$ - | \$ - |
| Disbursements Total | \$13,348.08 | \$ 736.74 | \$ - | \$ - | \$ 14,084.82 |
| Income - Disbursements | \$ 660.32 | \$ (736.74) | \$ - | \$ - | \$ (76.42) |
| Reserve Fund | 1ST QTR | 2ND QTR | 3RD QTR | 4TH QTR | |
| Beginning Balance | \$ 8,968.78 | \$8,972.13 | \$8,973.27 | \$8,973.27 | |
| Interest Income | \$ 3.35 | \$ 1.14 | \$ - | \$ - | |
| Deposits | \$ - | \$ - | | | |
| Ending Balance | \$8,972.13 | \$8,973.27 | \$8,973.27 | \$8,973.27 | |

| | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|
| | | | | | |
| <p>Beginning Balance - Jan. 1, 2016 \$14,600.36 Ending Balance - April 1, 2016 \$15,261.18. Area contributions are doing great. On Jan. 30 I met with the audit committee; everything looked good. As I shared at the March A.W.S.C. Meeting, last year's convention realized a profit of \$588.47. Yippee! Necessary paperwork has been dropped off with the tax preparer. As always, feel free to contact me with any suggestions or questions. Diane S., Area Treasurer</p> | | | | | |

Appendix B – Coordinator Reports

AAPP – Geneva D.

We are entering the last month of AMIAS re-certification for 2016. If you are currently an Al-Anon Member Involved in Alateen Service (AMIAS) and have not been either certified or re-certified this year, you need to do so by the end of May. Even if you choose not to continue as an AMIAS, I would appreciate hearing that from you. If I do not get a new Missouri AMIAS form from you by the deadline, your AMIAS status will be inactivated.

My mailing address is at the bottom of the AMIAS form. If you choose to scan and e-mail it to me, my email address is moarea31aapp@gmail.com.

I would appreciate the DR's help in getting everyone re-certified. I have brought a list of those AMIAS in each district who have not re-certified as of last Wednesday for each DR. I have also provided the appropriate forms. I have received several forms this weekend and would be happy to get more if you have yours ready.

Also, the WSO sent out the Alateen Group Update forms the second week of April. They enclosed an envelope addressed to me so when you review the form and make any necessary corrections, please get it to me. I will then make the corrections in the WSO database. Even if there are no corrections, please get the form to me so I can let WSO know that all the information is correct.

Thank you,
Geneva D.
MO AAPP

Group Records Coordinator (Given by Richard B. Alt, for Mary Lee)

Good morning everyone. Hope this finds you all well. Many thanks to Richard for presenting this report. My husband and I were honored to be asked to stand up for our two best friends who are getting married this weekend. Happy times!

As of this morning, we have registered:

| | |
|---------------|----|
| Officers : | 5 |
| Coordinators: | 12 |
| Liaisons: | 2 |
| DRs: | 16 |

GRs: 64

(59 Al-Anon, 5 Alateen)

As of April 22, 2016, the Missouri Area had:

242 Al-Anon Groups compared to 249 groups in April 2015

18 Alateen Groups compared to 21 groups in April 2015

63% of the groups have GRs which remains unchanged over the past year

60% of the districts have DRs compared to 69% in April 2015

Since April of last year, the numbers of both Al-Anon and Alateen groups have decreased as well as the percentage of groups that have DRs.

WSO has notified us that our Area has 5 groups in No Mail status and 4 groups in Bounced Mail status. This information is included in the appropriate DR group packets. Please contact these groups to get correct group contact information for the group's CMAs. After two years of being on the No Mail list, if the WSO is not notified of a new CMA or a correct group contact, the group will be considered inactive and callers will no longer be referred to that group.

Newly formatted business cards are available for your use.

Any group changes, please contact me.

GROUP RECORDS COORDINATOR CHECKLIST

The Area Group Records Coordinator is the primary contact between the Area and WSO regarding Al-Anon group records.

Primary Duties include:

- Register new groups
- Send new groups a welcome letter
- Make group changes to both Area and WSO data bases
- Communicate changes to Area officers, coordinators and DRs
- Reports to AWSC and Assemblies

Time Commitments:

- On average, the job requires 3-4 hours a month
- Group Records Coordinator attends and reports at meetings held four times a year: March and August at AWSC and assemblies in May and October. These months are the busiest.

Skills Required:

- Computer literacy
- Access to computer, internet connection, knowledge of Excel
- Organizational skills
- Attention to detail
- Mindfulness of deadlines

Respectfully submitted,

Mary Lee

Area Alateen Coordinator Report – Janet W.

I cannot believe this is the last year of this Panel. So many great things have happened in the last two years that I look forward to another amazing productive and fun year.

In February was the 1st AMIAS training weekend and was well attended. Reviews were positive with great suggestions for future weekends. It exceeded my expectations and I look forward to the next one. This weekend GRs will have the opportunity to approve the Motion to hold an annual AMIAS weekend.

At the AWSC meeting on March 12, a presentation and questionnaire was presented to start discussion on additional AMIAS background checks and required AMIAS training. This weekend a summary of the questionnaire and a short time will be allowed for additional discussion.

If you have not read the March Missouri Area Alateen Business Meeting (Super Sunday) Minutes in the May Round Robin, please do so. The Alateens once again had a full agenda, please review the minutes for all the details. They ratified Motions 1,2,3 and 4 of the Alateen Ad Hoc Committee Recommendations that were approved by the GRs at the Nov Assembly. These have now been added to the Missouri Area Digest both on line and in print. If you did not get a new Digest, please pick one up for yourself and your groups. According to Motion 3 of the Alateen Ad Hoc Committee Recommendations you can now find, the Missouri Area

Permission and Medical Form for the Alateens to go to Area events and the WSO 2003 Motion on the Missouri Area Web Site under the Alateen section.

They approved to once again host the Eleventh Step Fund Raiser, which helps fund their Alateen Conference (CBAT- Come Be A Teen). Flyers are available today to pick up before you leave. Thank you to the Happy Rock Alateen Group who is hosting the fund raiser this year for getting these ready so quickly. Also watch for the flyers at the Al-Anon Alateen Convention in Sept. Your donations are greatly needed and appreciated. The Alateens will once again participate in the Day In Service in July by being vendors and selling ballpark snacks and drinks.

From suggestions that were received, plans are in the works to hold both a Knowledge Based Decision Making (KBDM) and How to Write a Motion workshop for the Alateens at the August Alateen Business Meeting (Super Sunday). Also to be included for discussion is the Alateen Intern position in preparation for the November Election.

The 2016 Area Alateen Conference (CBAT) was held just 4 weeks ago. It was an extremely awesome weekend with Alateens and AMIAS from Oklahoma and AMIAS from Kansas attending this year. A big thank you to all who help make this a wonderful recovery filled weekend for all. We knew finances would be close this year with a decrease in fund raising donations and attendance. Because we now have a budget, we were able to look at the income and adjust our expenses to help keep us self-supporting. To the best of our calculations as of right now Income (which comes from donations and registration) were 4707.23 with Expenses of 4381.04 for a net income of 326.19. The 326.19 is within 2.00 of offsetting the cost that area paid for providing Serenity Patrol for the 2016 CBAT. The Alateens and AMIAS greatly appreciate Area providing this service for our safety and that the conference was able to contribute to that cost. So the Alateen conference (CBAT) was once again self-supporting. We will be returning to Windermere Camp again in 2017 and plans have already begun with the 2017 committee this weekend.

I am very excited to say that there are 5 Alateen GRs present this weekend representing their groups.

As the upcoming Nov elections will be upon us soon, I would like to give a few highlights about the Alateen Coordinator Position.

- This position plays a role in all Missouri Area Events involving Alateens
- This position is the connection between WSO, Mo Area, Districts and the Alateen Groups, Group AMIAS and any Al-Anon member for questions, concerns, information, etc.
- This position helps to provide guidance and training for the AMIAS

- It works closely with the AAPP, Serenity Patrol Coordinator and Area Chair.
- Detailed Alateen Coordinator duties are listed in the Missouri Area Procedures Digest
- Position Checklist and Timeline can be emailed to you and I have a few copies with me
- Knowledge of the Service Manual, Missouri Area Digest, Guidelines etc. is encouraged
- Being flexible, a good listener, organized, proactive, mindful of timetables, tenacious and thick skinned are helpful skills
- Most Important Keep the focus on the Alateens and Have fun!

The last two years has allowed me to connect with not only the Alateens but other Al-Anon members I would not have had the opportunity to work with and know had I not reached beyond my comfort zone and became willing to serve. It has provided me tremendous rewards of spiritual growth working with our awesome Missouri Alateens.

Please feel free to contact me with any questions, concerns or comments you may have. My contact information is in the Round Robin

Thank you for allowing me to serve you,

Janet Wiseman - Missouri Area 31 Alateen Coordinator

News Letter Coordinator Report – Betsy M.

First, I want to let you know that I appreciate your contributions to our newsletter and remind you that any Al-Anon member who wishes to share their experience with service in Al-Anon is welcomed and encouraged to submit an article! I especially want give thanks to Karen C., my Alternate (I call her my Co-editor) for handling the subscriptions, database updates and post office/ mailing paperwork and helping with folding and labeling.

The following table is a summary of the Round Robin Subscription:

| Round Robin Subscriptions April 2016 | | | | |
|---------------------------------------------|----------------------|-----------------|-------------|--------------------|
| Subscription Type | Complimentary | Not Paid | Paid | Grand Total |
| Complimentary | 3 | | | 3 |
| Exchange | 1 | | | 1 |

| | | | | |
|--------------------|---|-----|-----|-----|
| Group | | 155 | 107 | 262 |
| Extra Group Copies | | | 3 | 3 |
| Personal | | 1 | 68 | 69 |
| Totals | 4 | 156 | 178 | 338 |

Serving as the Missouri Area Newsletter Editor has been a positive experience for me. It has broadened my knowledge of how business is done in our Area and how much it is a “we” effort to conduct this business. I have improved my writing, editing and general computer skills with the monthly practice I get. I know these skills will serve me well in life.

There are only seven months left in Panel 54. We will soon be asking new folks to step up to serve our next Panel, so please seek your Higher Power’s guidance to try this or another position. I’d like to challenge you to look at your own interests, strengths and talents. Do you or someone you know have experience in writing/editing articles or newsletters in the past for school, other organizations or for your profession? Do you feel pretty competent in your use of the English language and spelling skills? If you enjoy writing and relish a challenge, this position might be for you.

The following is what the Newsletter Editor Coordinator position involves:

- Produce Missouri Area *Round Robin* Newsletter monthly for 36 months.
- Maintain the *Round Robin* equipment and supplies. Reorder expendable supplies as needed and submit receipts to Treasurer for reimbursement.
- Receive and file articles and emails submitted and occasionally submit a Newsletter Editor article. The deadline for submissions of items to be published is the 10th of each month.
- Create the monthly newsletter using articles that have been submitted. Edit and ensure clarity of articles for publication, fill in blank spaces with other appropriate material and convert all into a publishing program format. (The newsletter takes anywhere from a few days to a week to complete once articles are submitted depending on how much time can be dedicated each day to working on it).
- Submit newsletter to a printer (Research and pick an affordable and suitable printing company or use previous printer).
- Store and save copies of the *Round Robin*. Store and make use of files of newsletters, exchange newsletters and data from past years.
- Send PDF Web copy that is free of personal information to the Web Coordinator.

- Receive subscriptions by mail or in person. Record subscription money, create a summary list and forward list to Area Treasurer (approximately 20 min per week, depending on how much mail is received).
- Maintain a database of group mailing addresses of all Missouri AI-Anon and Alateen groups and subscribers, and receive and make monthly updates from Group Records Coordinator and/or notices of changes from members by mail or email (approximately 45 minutes per month, again depending on how many changes there are).
- Get a post office bulk mail permit, start a postage fee account to pay for mailing and submit receipts for reimbursement with the Area Treasurer.
- Run online postal process to create and print labels (approximately 45 minutes per month).
- Fold, tab and label newsletters and sort into trays for mailing (takes 2-3 hours with a crew of 4-6 to fold, tab and label newsletters and sort into mailing trays. We always share dinner during this time too).
- Take newsletters in mailing trays to the US Post Office to the Bulk Mailing Area and turn in mailing paperwork to be scanned (daytime hours) at least a few days before the end of the month to be delivered by the first of the next month to subscribers.
- Attend Area World Service Committee (AWSC) meetings in March and August and Missouri Area AI-Anon Assemblies in May and November. Prepare and present Newsletter Editor Reports and email reports to the Area Secretary. Bring extra newsletters to share and subscription forms to promote subscriptions.
- Be available when the three-year term is complete to mentor and transition the next Panel's Newsletter Editor into the position and remain available for questions and consultation.

The gifts I have received while serving as the Newsletter Editor have been numerous. I have met and been in contact with amazing people from all over the state that I would never have known. I have been inspired and touched by the passion and tireless efforts of all who serve our Area on Panel 54 and at the district and group levels as well. I have witnessed knowledge-based decision making in action. It is has been a blessing and a humbling experience to serve the Missouri Area. My hope is that one of you will be inspired by your Higher Power to give this position a try. I am committed to be there for you if you do. I promise that you won't be sorry!

Respectfully Submitted by

Betsy M.
 Panel 54 Newsletter Editor
 Betsymartin42@charter.net
 314-422-7118

Area Speaker Coordinator- Sandy M.

First I am happy to tell you that we have all of our speakers for our 2016 Area Convention.

Next, when I took this position I was given 12 cd's in our audio library. As of today, we have 58 cd's in our Area audio library! A big thank you to those who have shared cd's to help make this possible.

I have been asked to share with you some of my duties as the Speaker Coordinator. Let me say it is a fun job!

I am asked from time to time to recommend speakers for different functions. Depending on the needs and requests of the group I send cd's for them to listen to and/or recommend speakers who may fit their needs. For example, I was asked to recommend speakers within a 50 mile radius of an event once. Another time I was asked to recommend an AI-Anon speaker for an AA young peoples conference. I have also sent cd's for people planning workshops and wanting a speaker.

I maintain the Area audio library, which at this time consists of cd's which may be used to select speakers for the Area convention and to loan to Area members. Once in the panel I accept bids from the audio recorders and select, with the agreement of the Area Cjaor, the 3 year contract of the one that will best serve our needs.

I am a member of the convention committee and as such I attend the convention committee meetings. I or my Alternate Speaker Coordinator also invite the AI-Anon speakers for the convention, communicate with the speakers before the convention and answer any questions they may have. We also obtain parental permission to communicate with Alateen speakers. I try to greet the speakers when they arrive at the convention and have them sign a speaker permission to be recorded form which I have generated previously.

I make sure the publicity chairperson has the name and town of the speakers for the fliers and I inform the audio recorder of the same.

I ask the speakers if they would like to have a host and if they would I find one for them. If necessary, I arrange transportation with a member to bring them from the airport to the convention and back to the airport.

I make sure the Convention Coordinator, the Area Treasurer and the Registration Coordinator are aware of whom the speakers are and I fill out the registration forms for the speakers.

If anyone has any further questions about my position please connect with me this weekend or email or text me and I will be happy to share with you and do my best to answer your questions. My contact information can be found in the Round Robin.

Thank you for allowing me to be of service.

Respectfully submitted,
Sandi M.

Area Public Outreach Coordinator – Fay W.

Greetings Missouri AFG,

As of February the Al-Anon billboard came down. Unfortunately the board sold. I also shared this at AWSC, However as with anything else as one door closes another opens. We are very thankful that it was up there 3 years, now the vinyl is still ours and if a board becomes available we can get it back up. In the meantime it will have to be stored. There are other size boards available like a 12x40. The old board size 10.5 x 36 new board size 12 x 40 and it will cost around \$900 don't forget area will assist with the help of putting one up. Motion 11 at the May 2013 assembly was passed. The area will pay 25% at a max of \$2,500.00 So that bring it down to \$675 divide that by (2) = \$337.50 for each group of 2. This information is being offered in hopes we can get a board back up somewhere.

I am currently gearing up a pen project. There is a large variety of pens and prices. Currently there is an ad for 1 pen at .79 cents each then you have ship and handling as well as set up fees. The set up usually is \$15 however I have spoken with them again and they are willing to help by cutting that fee down some. The pens are a GREAT public outreach tool. These can be left anywhere! One group uses them with open letters to the professionals. Some use them at banks and doctor offices. We can add your groups answering phone number or WSO's. Not always can you get cheaper in bulk but if I can I will. The prices are usually the same if you order 100 or 1000. Please consider and take back to your groups about this project.

Another real cool idea is Geneva D. suggested table cloths on your tables when doing health fairs and such with Al-Anons logo. I am not certain on the pricing on these but something to defiantly look into. These would be instead of the banners being placed on front of the tables. The banners can still be used outside or on a back wall.

I continue to keep the ads up on Face book sister sites. I also as requested information is being made, share with the outreach. DR or AIS office within the area of requested information.

I have been invited to the AIS office in St. Louis several times. We are currently working on the timing. I would love to come and visit soon.

Don't forget that elections are coming up. This time in 6 months we will be having those elections. If anyone is interested in public outreach encourage you to come see me and lets work together and talk!

As always I ask for sharing's from outreach chairs and DRs, and members that are doing public outreach, so I can share with others your ideas and progress of the projects that you have been doing. **SO PLEASE** send all sharing, questions and comments to unitybbc@yahoo.com. I'm always ready to help and serve in whatever way i can. Thank you for letting me serve you!

Sincerely,

Panel 54 Missouri Area Public Outreach Coordinator

Fay W.

Archives – Sarah M.

Do you know the number one question from Groups to the WSO, and also of our Area Archives is: **When did our Group Start?**

WSO often cannot furnish this information, particularly for the older groups. They then refer this question back to the Area Archives or Area Group Records.

The two groups that we have been asked to research lately have been about 40-45 years old! One really old group that we were researching last year had moved locations and also changed their name! So, with locations, names , and even district lines changing over time, you can see how complicated it can become.

So, one thing I would like to urge groups to do is work on your **Group History**, and make copies that are stored in multiple places. Just start with a few simple questions of when did the group start? By Whom? Where did you meet/and what time? Ask questions of your seasoned members while they are still around. Maybe even keep a Group Copy in your Group Binder if you use one each week to chair your meetings. Include your district number, and give Area Archives a copy as well.

We will give 2 old books to two of the first time attenders to assembly— Group Representatives. They were given to Archives, and were not needed since we had a copy.

To help celebrate our 65th birthday, I will read a few paragraphs in our FIRST STEPS Book, AL-ANON.... 35 years of beginnings, to help keep our hard earned humble beginnings fresh in our minds.

Sarah M.
Area Archives

Area Convention Coordinator- Marilyn M.

Convention Coordinator Report for Spring Assembly, 2016

Greetings to all! Since time is limited, please see my report in the May Round Robin for more information on what my position entails and ideas on how YOU can support our Area Convention. If you do not get a personal copy of the Round Robin, please remember that you can read it on our Area website.

Serving as Area Convention Coordinator has been a pleasurable and humbling experience giving me many opportunities to learn and grow. In a short summary, this Trusted Servant is charged with setting up the AWSC (Area World Service Committee) meetings twice a year, Assemblies twice a year, and the annual Convention. I followed the pattern of my predecessor establishing a three-year agreement for the hotels. This allows the incoming servant to learn the duties the first year of the panel. Then in the second year after gaining experience, new contracts should be sought for venues for the next two to three years past current agreements. The AWSC meeting place is on a yearly renewable arrangement.

It is very helpful to have the support of dedicated convention committee members to complete tasks for each event. The Area Convention Coordinator also works closely with all the Area officers and coordinators who have responsibilities conducting the meetings such as the Chairperson, Alternate Delegate, and Treasurer, Literature Depot Coordinator and others as needed. The potential to learn how to work together as a team is huge. (So if your character defect is wanting to do everything yourself, this position would give you many opportunities to work on that!) This Trusted Servant learns how to find solutions to problems at every event but also gets to meet and help so many members that the problems are minimized. Changed attitudes do promote recovery.

The Convention Committee is planning this year's Convention—"Alive at 65. Spiritual Principles: Past, Present, and Future" for September 23-25 right here in this hotel. Please join us for this wonderful recovery event with your presence and consider serving at the event if your Higher Power gives you a nudge. We have meetings and workshops to fill, a birthday to celebrate, raffle prizes to be donated, and fellowship waiting to happen.

Respectfully submitted,

Marilynn M.

Appendix C – District Reports

District 2 – Donna S.

District 2 is located in South St. Louis County and Jefferson County and consists of 17 registered Al-Anon groups. We have a variety of meeting choices: Men's focus, Women's focus, a Parents meeting and an Adult Child meeting. There is currently a meeting for every day of the week so no one has to go a day without the possibility of sharing some experience, strength and hope. We have 10 Group Representatives. Our district meetings are held the third Saturday of odd-numbered months.

So far this year we have held our annual pot luck on Saturday March 19th which was not as well attended as it had been in the past, but was self-supporting. We learned that Alcoholics Anonymous held an event the same evening nearby and chalked up our low attendance to that event. We are also planning our annual picnic, and another Serenity Walk maybe in the fall.

We do have 4 registered AMIAS in the district, but currently no Alateen nor Pre-Alateen groups.

I was contacted last week by a member who is starting a new meeting in our district this coming week. I sent her some literature and the New Meeting registration form to get them listed with World Service so we hope to see it on the Meeting Directory very soon.

We look forward to another productive and event filled year in 2016!

Respectfully submitted,

Donna S.

District 4 - Melanie E.

OVERVIEW - District 4 covers the Southwest Missouri Region going as far as West Plains. District 4 had 19 documented groups, 2 active Alateen groups and continues to host a noon meeting 365 days a year, and night meetings are available 7 days a week.

GENERAL - District 4 carries a healthy balance of over \$6539.00

SPECIAL EVENTS - Our annual chili supper netted \$3225.00. Our attendance was up this year. This year HEART OF THE OZARKS has changed locations. Instead of the Lamplighter, it will be held at the Holiday Inn, June 10, 11, 12.

PUBLIC OUTREACH - Our district takes a meeting to the psychiatric hospitals once a month, treatment centers weekly, Greene County jail weekly, and we continue a 24 hour answering service.

ALATEEN - We have 2 active Alateen groups and we have our teens here today. We are very proud of them for their dedication and participation, and a huge congratulations to Kaitlyn for her submission to the Forum.

Respectfully submitted,
Melanie E. DR, District 4

District 5- Lorraine H

District 5 consists of the counties of Benton, Henry, Johnson, Morgan, and Pettis. There are seven groups, Better View in Sunrise Beach, Gift of Hope in Warrensburg, Good Morning AFG in Warrensburg, Monday Night AFG in Clinton, Sedalia AFG in Sedalia, Truman AFG in Warsaw, and 12 X 12 Serenity Seekers in Sedalia.

Our groups continue to support each other and newcomers by sharing their experience, strength and hope through use of CAL approved literature, the 12 Steps, Traditions and Concepts.

Warrensburg and Sedalia continue their Out Reach by leading Al Anon meetings at Pathways and The Light House Rehabilitation Facilities.

Better View AFG, Sunrise Beach and New Beginnings at Noon in Osage Beach, (District 26) teamed up to set up an information table at the 2015 Substance Abuse Prevention Conference held at the Lodge of the Four Seasons in Lake Ozark on November 17th and 18th. Our table was visited by conference attendees, who took a lot of literature. The most popular was, "Al Anon Faces Alcoholism 2015." Questions were asked and answered. We were thanked for the good work Al Anon has done in their lives and the lives of others. We also were told that we had the best candy (Hershey's Miniatures).

ACTMissouri, the conference organizers, thanked us for our participation and invited us back for the 2016 Conference.

Respectfully submitted,

Lorraine H., District 5 Representative

District 8 Report- Lynn C.-R.

District 8 covers Audrain, Boone and Callaway counties. We meet the first Wednesday of every month and all are welcome. Another change to our business meetings is the addition of our Al-Anon Guidelines. Each month a different member chooses a guideline that speaks to them and presents on that guideline at the next meeting. It's been a wonderful addition and learning opportunity for all.

Public Outreach continues to support family day at not one but now two treatment centers by having different members share every other week. We had tables at three fairs and have been invited to attend health classes next fall at one of our three High Schools to talk about the family disease of alcoholism. We understand it will take two days to visit and talk with students in all the classes. Our public outreach team is looking forward to this new opportunity to share Al-Anon and hope if it works out that we will be invited to the other two High Schools within District 8. We were contacted and shared literature with a state behavioral health organization working with children and families. We've distributed over (100) 2016 Al-Anon Faces Alcoholism to doctors' offices, libraries, churches and schools.

Our last Fling was held February 28th with we believe our biggest attendance estimated at well over 100. A District member suggested we have a movie night rather than an Al-Anon and AA speaker and that's just what we did. Lois's story was rented from the WSO and a member of AA put together a power point with audio of Bill W, Doctor Bob and Sister Ignatia. Many were touched by hearing and seeing our roots.

Hearing a report at Assembly last November by District 4 inspired one of our GR's to consider taking a meeting to our county jail. Currently we have a 9 member work group interested in this service opportunity. We've met once to share a meal, hear experience strength and hope, enjoy fellowship and develop a plan. We've gained invaluable wisdom from District 4, members of AA who have an established meeting there as well as guideline G-14 Services in Correctional Facilities and hope to begin in May.

Our big event was April 16 in Columbia, MO. We had over 50 at our afternoon workshops and about 90 at our potluck, birthday celebration, speaker meeting. Our Area Archivist brought copies of the first correspondence in District 8 to our now World Service office back in 1955. We are aware of members who joined us from Districts 8, 9, 13, 17, 19 and 21. Thank you to everyone who supported us in thought, word and action, it was a wonderful time of sharing and celebrating recovery.

Thank you for the opportunity to learn, grow and serve.

Respectfully Submitted,

Lynn C-R

District 9 Report Flo W.

District 9 encompasses Maryland Heights, Overland, & Bridgeton. There are 6 Al-Anon meetings & 1 Alateen meeting. The Al-Anon meetings include an adult child, step, tradition, literature study, & parents' meetings, & 3 speaker meetings.

On April 23rd, District 9 had a Trivia Night, our only fundraiser. There were approximately 50 people who attended. Approximately 10 baskets were raffled & a 50/50 raffle was held. A prize for the best decorated table was given. Our district made about \$560.00.

District 9 participates in Public Outreach by speaking at Bridgeway each month. Members share their experience, strength, & hope to family members who have been affected by alcoholism and provide Al-Anon literature to them.

In July, some of our GRs & myself will be participating in the Day in Service by purchasing & preparing the food.

In October, District will have a potluck with Al-Anon, AA, & Alateen speakers. Meat, cheese, condiments, coffee, & water will be provided. It is such a fun time. Later this summer, a flyer will be posted on the MO Al-Anon website.

Respectfully submitted,
Flo W., District 9 Rep.

District 14 - Janet R.

District 14 is comprised of the City of St. Louis, Clayton and Richmond Heights. There are currently 22 meetings, two newcomer meetings, and one institutional Alateen meeting. One of our oldest meetings has changed the time and place of their meeting as they combined with another group. I would like to thank Mary Lee, our Area Group Records Coordinator for her help in getting the information correct for that group merger.

Once again, we are having a Family Picnic on June 18th. It will be at historic Tower Grove Park with food, fellowship, jewelry, speakers and hopefully no rain.

We are also planning to help with the Day in Service in July. Since St. Louis is the home of the eleven-time World Champions, we need to be a part of this project! I'm hoping to get some newer members and those not involved in service enthused about helping with the event.

Our Annual Fall Festival is set for October 8, 2016 at the same location as last year. The lunch time event was very successful, and attendees seemed to prefer the daylight hours. We will be hosting Karen L. as our Al-Anon speaker, and Roy P. will share his A.A. experience.

The district has purchased a third banner for public outreach and has asked groups to look for places to display it in their neighborhoods or near their meeting places. We are also financially able to help with the other districts in funding a new, larger billboard.

The District newsletter is alive and well with a new editor. Thanks to Ellen B. for championing that task. Thanks also to all District officers and GRs for their service.

Respectfully submitted,

Janet R.

DR District 14

District 26 – Cara S.

According to paper work I have received there are 9 al-anon meetings in my district and 2 alateen meetings located in Rolla, Lebanon, St. James, Camdenton, Waynesville, St. Robert and Osage Beach.

I am happy to report that District 26 has a new DR a new Alternate DR as there has not been one for several months. Because this happened only yesterday I cannot report on all of the groups in my district but I would like to express my gratitude for having the opportunity to serve my district.

Recently, the New Beginnings at Noon meeting had it's 3rd year birthday and celebrated by having a pot luck lunch, speakers and they passed out service coins totaling 242 years of al-anon serenity to members as well as visitors from other meetings. It was a great turnout and the food was good. The fellowship was warm and loving.

For the spring assembly this year five groups in total, 4 from district 26 , (New Beginnings at Noon, Recovery In Action, Camdenton Friendship and Changed Attitudes along with district 5's the Betterview Sunrise Beach AFG got together and donated one of this years biggest baskets to raffle.

Lastly, several groups have let it begin with them by uniting in outreach by setting up displays of literature and pamphlets in local libraries for a month at a time along with meeting schedules

so that the Al-anon message can get out into our communities. This has been an effective outreach tool with minimal cost as several surrounding groups donated books to use for the displays as well as the pamphlets which will be returned when we are done. It's been awesome to work together for the good of Al-anon.

Love in Service
Cara S.

District 28- Karen F.

Hi my name is Karen, I'm from District 28 which covers all of Franklin County. We have 10 Al-Anon and 1 Alateen meeting. In March Diana D. stepped down as D.R., since I was the alternate that's like tag I'm it. In March our treasurer stepped down so at our last meeting in April we elected a new treasurer, also at our last meeting we had a Conflict Resolution Workshop. I would like to thank Sue K, Donna S, Kathy G and Sarah S. for their service, many good suggestions came from the workshop. At our next meeting we will vote in a new Alternate D.R. and would like to reactivate Fund Raising Chairman, and elect a Alternate Public Outreach position. The District will be having a Gratitude Gathering in October and the Unity in Recovery Group is having a Barbeque in June, watch for flyers. Our district also ordered ink pens which was passed out at the April meeting for Public Outreach. I would like to personally thank all those that have been in constant contact and helping me with this transition.

Gratefully submitted,
Karen

Appendix D – Special Committees-Donna E. H.

Procedures and Duty Committee Chair Report - Assembly Report April 29, 2016

The committee has taken steps to review the Procedures document marking it up with necessary changes and noting items that are not clear. We used Microsoft Word Tracking and reviewed each other's input.

We met yesterday face to face and assigned specific tasks to each member. David P. will look at a new layout of the Table of Contents. We will get away from alphabetically listing categories and will find a more logical manner in which to list items.

I took on the responsibility to update duties. I have received several updated duties from many of you so far. In addition, I will be clarifying The Purpose, Structure, Modification and Distribution section.

Mary W. will review minutes from the last ten years and will make sure that all motions passed in that time frame are printed in the Procedures.

We have talked about creating an Amendments section similar to what is in the back of the Service Manual. The Amendments will contain motions that are no longer used, and changes that have been made to the Procedures.

We have talked about consistency in / importance of terminology. I believe we've decided on sticking with Area Assembly, Area AWSC Meeting, Area Convention, and Area Day in Service etc...

We look forward to completing a new looking, more user friendly Procedures for you.

Passing it on,

Donna E. H.

